



## **INTERSHIP OPPORTUNITY: TRAUMA-INFORMED CARE INTERN – UNPAID**

**INTERSHIP DESCRIPTION:** Illinois Collaboration on Youth (ICOY) is actively seeking students with demonstrated interest in a systems-focused internship with an emphasis on providing capacity building, advocacy, and policy for programs and direct-service providers that are committed to helping children, youth, families, and communities thrive. This internship would support the work of ICOY, a membership organization that champions social justice and human rights for youth-serving agencies in Illinois with an emphasis on child welfare, juvenile justice, behavioral health, prevention and intervention services, trauma-informed care, and race equity. ICOY is seeking an undergraduate or graduate student for the Fall and Spring academic terms.

### **THIS INTERSHIP WOULD BE PERFECT FOR STUDENTS WHO:**

- Look for opportunities to practice creative problem-solving and who are comfortable taking initiative to move projects forward
- Excel when provided opportunities for independent learning
- Are interested in mitigating the impact of systems on children, youth, and families
- Are interested in policy practice for social change
- Are interested in multi-disciplinary collaboration
- Are interested in macro-level work and exploring systemic solutions

**DUTIES:** While this internship will support a variety of activities related to capacity building, the internship itself is non-clinical. This internship position will be assigned to focus on ICOY's trauma-informed care work. Specific projects will be designed based on this assigned area.

**Trauma-Informed Care Intern:** ICOY has adapted a public health approach to our trauma-informed education and training to strengthen youth-serving organization's trauma-informed capacity, working directly with hundreds of agencies and communities to build and sustain trauma-informed policy, practice, and culture. The trauma intern will support with the following:

- Supporting in the development and revision of trauma trainings including but not limited to researching training topics and resources, creating training activities, and reviewing previously developed training
- Using CRM software to help tracking trauma trainings



- Researching impact of trauma as connected to the intersection of identities (e.g. race, gender, sexual orientation) and systemic structures
- Researching best practices in trauma informed policy and practices
- Other duties may be assigned based on the agreement of the supervisor and intern.

**SUPERVISION & SUPPORT:** The intern will be provided with weekly supervision. Individual supervision will be between the intern and assigned supervisor every-other week in which there will be a review of the assigned duties and responsibilities, as well as a reflection of the experience of the intern and how it ties into their learning experience. Additionally, on the opposite weeks of individual supervision, the intern will participate in a facilitated group supervision with the other intern(s) in the organization, which will be reflection-based and will incorporate their personal experiences with peer-based learning and support. Once a month, ICOY will also provide the interns with professional development support focused on obtaining employment post-internship.

**COVID-19 UPDATE:** In light of ongoing COVID-19 concerns as well as the governor's shelter-in-place order, ICOY representatives will work with interviewees to coordinate a virtual interview process. Likewise, the internship will be remote until in-person gatherings are deemed safe and when office work resumes.

#### **OVERVIEW HISTORY OF ICOY:**

- **Mission:** At the Illinois Collaboration on Youth (ICOY), we champion the safety, health, and success of Illinois' children, youth, and families—by acting as a collective voice for policy and practice, and by connecting and strengthening the organizations that serve them.
- **History:** Our history begins in 1964 and represents an important commitment to efficient, supportive progress. From the beginning, we have proactively partnered to establish a state-run effort supporting organizations that promote child and family welfare – a function is previously undertaken by faith-based charitable organizations that were only loosely affiliated and organized. ICOY has long been a key player at both the state and grassroots levels. Over the years, we have evolved, with the changing human service landscape, by proactively joining forces with new organizations to shape policy and practices in a more systematic and holistic way. Currently, ICOY is made up of more than 100 youth serving organizations and affiliates, and provides capacity building, policy, and advocacy for organizations and the systems that serve them.



**SALARY:** UNPAID - must be used to obtain academic credit.

**CLOSING DATE:** Open until further notice

**MINIMUM QUALIFICATIONS:** Student must be seeking an undergraduate or graduate degree from a degree granting academic entity where the internship is acknowledged as a requirement. Student intern must be enrolled and in good standing with the academic institution. Intern must agree to a learning plan and be available for at least 15-20 hours per week for the fall and spring academic terms.

**EQUITY STATEMENT:** ICOY is committed to an equitable application review and interview process. Similarly, we strive to create a diverse, inclusive, and equitable workplace where all employees and volunteers, whatever their gender, race, ethnicity, national origin, age, sexual orientation or identity, education, or ability, feels valued and respected. We value diverse life experiences and heritages and ensure that all voices are valued and heard. We are committed to maintaining an inclusive environment with equitable treatment for all.

**SUBMISSION INSTRUCTIONS:** For consideration, interested candidates **must email the following documents as a single PDF packet** to ICOY staff: Amanda McMillen, Chief Program Officer via [amcmillen@icoyouth.org](mailto:amcmillen@icoyouth.org).

- Title Page (use the template provide on the last page)
- Cover Letter, which answers the following questions:
  - Why are you interested in the topic for your internship?
  - Why is it important to increase awareness of race equity?
  - What do you hope to gain through this internship experience?
- Resume
- Writing sample



## Internship Application Packet

Application Information	
<b>Name:</b>	<b>Pronouns:</b>
<b>Email:</b>	<b>Phone Number:</b>
<b>School:</b>	<b>Major:</b>
<b>Expected Graduation Date:</b>	<b>Number of Internship Hours per week:</b>

Field Instructor Information	
<b>Name:</b>	<b>Title:</b>
<b>Email:</b>	<b>Phone Number:</b>

**Please select the internship you are applying for:**

- ☐ **Trauma-Informed Care**
- ☐ **Prevention and Intervention**

**This packet includes the following:**

- ☐ **Cover Letter**
- ☐ **Resume**
- ☐ **Writing Sample**